



February 6, 2022

A MESSAGE FROM LEADING EDGE INNOVATIONS REGARDING THE COVID-19 CORONAVIRUS OUTBREAK

To all our valued Customers and Suppliers

I would like to inform you that Leading Edge Innovations (LEI) actively continues to monitor any developments regarding the present Omicron strain as well as any future variants of the COVID-19 coronavirus. We also will review the information that is being disseminated by Federal, State, and Local political, judicial, and medical authorities for guidance.

LEI will also continue to follow some basic common sense, good hygiene practices and has taken additional steps to protect the health of all our employees while ensuring the continuity and quality of the materials and finished units that are supplied to our customers including:

1. To control the spread of the virus, we are requiring that all our employees adhere to the following guidelines:
 - a. The frequent washing of hands for at least 20 seconds,
 - b. The regular use of the hand sanitizer made by LEI which has been provided to each employee,
 - c. The social distancing of at least six feet,
 - d. The wearing of face masks when in close proximity to other employees or depending on vaccination status,
 - e. The use of latex gloves when handling materials and in production.
2. We are reducing the proximity of our employees by:
 - a. Providing a separate workstation for each person,
 - b. Requesting that employees not congregate in confined locations such as offices and conference rooms,
 - c. Having those employees who can work from home do so if they show signs of an infection.
3. We continue both our regular and informal sanitization practices in the plant, warehouse, laboratories, and offices using disinfecting solutions that have a good safety profile. Individual spray bottles of this disinfecting solution are provided to each employee for his/her personal use.
4. Our facility is open to visitors, but each visitor must have his/her temperature taken and fill out a questionnaire regarding exposure.
5. Any employee manifesting signs of the Covid-19 disease such as fever, persistent dry cough, or shortness of breath will be sent home immediately and cannot return without a doctor's written approval.
6. We are requesting that all our employees be fully vaccinated. Otherwise, he or she must wear an effective mask at all times throughout the facility.



With respect to product supply, we are currently not experiencing any major disturbances. To ensure business continuity, our Purchasing department is seeking to lock in a supply of raw materials and to identify alternate sourcing for many key ingredients. However, this situation is very fluid so we will certainly keep you updated if there are any changes to the above.

We ask that you have patience with us during these unprecedented times as we transition our operations to support your needs. There may be a slight, and hopefully temporary, delay in receiving your samples or production bulk. However, we will not sacrifice quality. We are certified by ISO9001:2015 and approved for ISO22716 for our Quality program. We are using best efforts to produce to our planned schedule, using the same protocols and procedures we have always used and making every effort to meet ship dates within our time guidelines.

We all are experiencing an uncertain future with no known duration. As time is passing, we are recognizing that there is not a single strain of the Covid virus. New strains are likely to develop. Therefore, LEI will remain vigilant in monitoring the latest information and revise our program accordingly.

We sincerely wish that all of our customers, contract manufacturing partners, and suppliers are safe and remain healthy.

A handwritten signature in black ink that reads 'James M. Wilmott'. The signature is written in a cursive style and is centered within a white rectangular box.

James M. Wilmott, Founder and CSO

Eric Lauerwald, CEO